

BOARD OF COUNTY COMMISSIONER'S

MINUTES

November 21, 2011

The regularly scheduled meeting of the Board of County Commissioners was called to order this 21st day of November, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rod Cleveland, Vice-Chairman
Rusty Sullivan, Member
Tammy Howard, Secretary

Others present included: Melinda Duke, Brenda Wakeman, James Williams, James Johnson, David Tinsley, Gayla Sukenis, Assistant District Attorney David Batton, Denise Ellison, Chuck Ellsworth, David Houck, Valerie Mattheus, Buzz McDonald, Greg Scott, Jim Meisner, Joe Lester, Rhett Burnett, Andy Rieger, Lindsay Bailey and Peggy Laizure.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the minutes of the Regular Meeting of November 14, 2011.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Upon the recommendation of Undersheriff Rhett Burnett, George Skinner moved, seconded by Rod Cleveland, to Award County Bid #SHE-1531 – One Year (1) Non-Encumbered Contract for the purchase of Taser Electronic Restraint Devices and Taser Equipment for the Cleveland County Sheriff's Office to GT Distributors, Inc. The bid term will be from December 6, 2011 through December 5, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders

	GT Distributors, Inc.	
BID: #SHE-1531		Awarded To:
DEPT: Sheriff's Office		GT Distributors, Inc.
DATE OPENED: 11-21-11	1	on 11-21-11
List of Individual Items		
One-Year (1) Non-Encumbered Contract		
for the purchase of Taser Electronic Restraint		
Devices and Taser Equipment for the Sheriff's		
Office.		
The bid term will be from December 6, 2011		
through December 5, 2012.		
BID PROPOSAL:		
Taser with Holster (Right Hand):		
BRAND:	Taser	
MODEL:	26015	
WARRANTY:	One Year Manufacturer's Warranty	
BID PRICE EACH:	\$804.95	
Taser with Holster (Left Hand):		
BRAND:	Taser	
MODEL:	26315	
WARRANTY:	One Year Manufacturer's Warranty	
BID PRICE EACH:	\$804.95	
Extra Penetrating Cartridge:		
BRAND:	Taser	
MODEL:	44203	
WARRANTY:	90 Day Manufacturer's Warranty	
BID PRICE EACH:	\$22.95	
Exceptions:	None	
Contact Person:	Vince Stavrowsky	
Title:	Account Manager	
Address:	PO Box 16080 Austin, TX 78761	
Telephone:	800-252-8310	
Fax:	800-480-5845	
NON-COLLISION AFFIDAVIT:	YES	

Upon the recommendation of Purchasing Agent Melinda Duke, George Skinner moved, seconded by Rusty Sullivan, to Accept County Bids #COM3-1533 – Purchase for one (1) or more, 2012 Tandem Diesel Motor Graders for the County Commissioners to be awarded at a later date.

The vote was George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

CLEVELAND COUNTY BID SUMMARY						
List of Individual Bidders						
	C.L. Boyd Co., Inc.	Howard-McAnear Equipment Co.	Hisle Brothers, Inc.	Barry Tarp Equipment	Warren Cat	
BID: #COM3-1533						
DEPT: Commissioners						
DATE OPENED: 11-21-11						
List of Individual Items						Awarded To:
Purchase for one (1) or more, 2012 Tandem Diesel Motor Graders for the Cleveland County Commissioners.						Tabled on 11-21-11
MAKE:	John Deere	NO BID	_____	_____	Caterpillar	
MODEL:	770G GP		_____	_____	140M2 Motor Grader	
YEAR:	2012		_____	_____	2012	
HOURS:	0		_____	_____	0	
Delivery Date:	February 20, 2012		_____	_____	1 week from date of PO	
Warranty:	3 year 4,000 hour full machine warranty		_____	_____	5yr or 3000 hrs, whichever comes first, Premier Warranty Coverage, including travel time & mileage customer support agreement for warrantable repairs	
OPTION #1:						
BID PRICE:	\$210,000.00		NO BID		\$247,300.00	
Guaranteed Repurchase Price @ 3 yrs/5000 hours:	\$165,000.00 (Trade-in Value)		_____	_____	\$170,000.00	
OPTION #2:						
Used Motor Grader Trade-In Value:						
Motor Grader #1: 2008 140M Caterpillar S/N B9D01466	\$180,000.00		\$200,000.00	\$199,000.00	\$215,000.00	
Motor Grader #2: 2008 140M Caterpillar S/N B9D01471	\$180,000.00		\$200,000.00	\$199,000.00	\$215,000.00	
Motor Grader #3: 2008 140M Caterpillar S/N B9D01472	\$180,000.00		\$200,000.00	\$199,000.00	\$212,500.00	
Exceptions:	Essentially complies with minor variations noted within bid		The above prices indicate an offer to purchase the units indicated. We are not bidding a new machine.		No Exceptions	
Contact Person:	James R Meisner			Barry Tarp	Bozz McDonald	
Title:	Vice President				Gov. Sales Rep.	
Address:	4220 W. Reno Ave. OKC, OK 73107		PO Box 251 Ada, OK 74820	4040 Old Country Ct. Edmond, OK 73034	4501 W. Reno OKC, OK 73127	
Telephone Number:	405-942-8000		580-332-8453	405-837-9911	405-947-6771	
Fax Number:	405-945-8569		580-332-6768		405-945-3420	
NON-COLLUSION AFFIDAVIT:	YES		YES	YES	YES	

County Bid #COM3-1534 – The Cleveland County District #3 Commissioner has three (3) 2008 Caterpillar Motor Graders for Sale by Sealed bid, was a No Bid.

CLEVELAND COUNTY BID SUMMARY		
List of Individual Bidders		
Frontier Equipment		
BID: #COM3-1534		
DEPT: County Commissioners		Awarded To:
DATE OPENED: 11-21-11	1	NO BIDS
List of Individual Items		
The Cleveland County Commissioner's has three (3) 2008 Caterpillar Motor Graders for Sale by Sealed Bid.		
MOTOR GRADER #1:	NO BID	
2008 140M Caterpillar Motor Grader,		
S/N B9D01466:		
BID PRICE:		
MOTOR GRADER #2:		
2008 140M Caterpillar Motor Grader,		
S/N B9D01471:		
BID PRICE:		
MOTOR GRADER #3:		
2008 140M Caterpillar Motor Grader,		
S/N B9D01472:		
BID PRICE:		
Contact Information:		
Name:		
Title:		
Address:		
Telephone:		
Fax:		
NON-COLLISION AFFIDAVIT:		

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve a Resolution to dispose of equipment from the Cleveland County Health Department. Items as follows were declared surplus and were transferred:

- a. #0928 File Cabinet
- b. #0931 File Cabinet
- c. #0932 File Cabinet
- d. #0933 File Cabinet
- e. #0934 File Cabinet
- f. #0940 File Cabinet
- g. #01045 File Cabinet
- h. #1169 File Cabinet
- i. #1170 File Cabinet

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes. Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve a Resolution for surplus property of the Cleveland County Sheriff’s Office to be sold in auction as follows:

- a. #B331.0151 2004 Crown Victoria VIN/2FAHP71W54X161516
- b. #B331.0148 2004 Crown Victoria VIN/2FAHP71W34X155407

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Security Benefit Fixed Account Option for Retirement Plans.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to Approve an agreement between Republic Bank & Trust and the Board of County Commissioners to supply ATM machines at no cost to the county as a service to the courthouse and new jail facility.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, no.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve payment of an invoice to Ronald Keith Gaddie. After a reminder by Rod Cleveland that action taken June 14 contradicted the action, George Skinner rescinded his second and made a motion to table payment of an invoice in the amount of \$2,000.00 from Ronald Keith Gaddie for professional services incurred on behalf of Cleveland County by the District Attorney’s Office.

(Clerk’s note: The actual date was June 13, 2011.)

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Upon the recommendation of Undersheriff Rhett Burnett, Rod Cleveland moved, seconded by Rusty Sullivan, to Approve a request by the Sheriff’s Department to have permission to temporarily authorize twenty (20) female prisoners to be housed at Pottawatomie County for a period not to exceed 60 days. Burnett said there were 43 female prisoners today and they are sleeping in the day room.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- | | |
|----------------|-----------------|
| 12-0032 – SP1C | 12-1856 – CFC1C |
| 12-0055 – H2 | |
| 12-0447 – SL2 | 12-0213 – FF2 |
| 12-0601 – HR2 | |
| 12-0672 – B2A | 12-0327 – T2A |
| | 12-1174 – T2A |
| 12-0149 – MD2 | 12-1680 – T2A |
| 12-0237 – MD2 | |
| 12-2527 – MD1C | |

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to Approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #3 Warehouse:**
 - 12-2871 – T2A Pearson Lumber & Home Care Center \$ 500.00
 - 12-2905 – T2A O’Reilly Automotive \$ 2,000.00
 - 12-2922 – T2A Noble Hardware \$ 500.00
- b. **County Clerk’s Office:**
 - 12-2951 – CFFP2 Get Imaging \$ 30,000.00
- c. **Health Department:**
 - 12-2909 – MD2 Oklahoma Gas & Electric Services \$ 45,000.00
- d. **Sheriff’s Department:**
 - 12-2856 – CFBRE2 Locke Supply Company \$ 500.00
 - 12-2857 – CFBRE2 Forest Lumber Company Inc. \$ 500.00
 - 12-2858 – CCJC2 Forest Lumber Company Inc. \$ 500.00
 - 12-2859 – CFB2 Slaughterville Tire Shop \$ 500.00
 - 12-2860 – CFBRE2 Palace Auto Supply Inc. \$ 1,000.00
 - 12-2861 – CCJC2 Locke Supply Company \$ 500.00
 - 12-2862 – CCJC2 Central Consolidated Inc. \$ 500.00
 - 12-2863 – CCJC2 Elite Equipment Company Inc. \$ 500.00
 - 12-2864 – CFBRE2 EF Johnson Technologies Inc. \$ 300.00
 - 12-2866 – CFBRE2 Home Depot Credit Services \$ 1,000.00
 - 12-2912 – CCJC2 Automatic Fire Control Inc. \$ 1,500.00
- h. **Cleveland County Treasurer:**
 - 12-2884 – CFC1C State Auditor & Inspector \$ 630.00

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rod Cleveland moved, seconded by George Skinner, to Approve the following Cash Fund Appropriations:

- a. County Assessor’s Revolving Fund \$ 770.14
 - b. Bridge Capital Improvement \$ 51.22
 - c. Child Abuse Prevention \$ 515.74
 - d. Cleveland County Justice Center \$ 13.00
- (Clerk’s Note: The correct account for the item listed above (d.) should be General Fund. The Treasurer did a correction.)
- e. County Bridge & Road Improvement Fund \$ 47,419.09
 - f. County Commissioner’s Building Fund \$ 15.18
 - g. County Detention Transition Account \$ 26,508.90
 - h. County Clerk’s Lien Fee \$ 2,832.00
 - i. County Clerk’s Preservation Fee \$ 25,228.99
 - j. County Health Cash Fund \$ 7,469.55
 - k. Court Clerk Revolving Fund \$ 10,566.81
 - l. DA Incarceration Costs \$ 492.61
 - m. County Fair Board \$ 11,310.50
 - n. First Choice Recovery \$ 500.00
 - o. Highway Unrestricted \$ 1,128,638.44
 - p. Local Emergency Planning Committee \$ 2,000.00
 - q. Sales Tax \$ 612,038.75
 - r. County Sheriff Commissary \$ 2,754.87
 - s. Sheriff Courthouse Security Service Fee \$ 4,349.04

**CASH FUND ESTIMATE OF NEEDS AND REQUEST FOR APPROPRIATION
FOR THE CLEVELAND COUNTY JUSTICE CENTER CASH FUND
OF CLEVELAND COUNTY MUNICIPALITY**

CERTIFICATE OF COUNTY TREASURER

I, hereby certify that I have received and now hold, in actual cash actually on hand available for and subject to appropriation to the CFBCCJC CASH FUND 2011-2012 of Cleveland County, Oklahoma, derived from the following designated sources and restricted by statute to expenditure for the purposes for which such fund was created as follows, to-wit:

FROM RECYCLING GREASE	THE SUM OF \$	13.00
FROM _____	THE SUM OF \$	_____
FROM _____	THE SUM OF \$	_____
FROM _____	THE SUM OF \$	_____
FROM _____	THE SUM OF \$	_____
FROM _____	THE SUM OF \$	_____
FROM _____	THE SUM OF \$	_____
FROM _____	THE SUM OF \$	_____
FROM _____	THE SUM OF \$	_____
FROM _____	THE SUM OF \$	_____
FROM _____	THE SUM OF \$	_____

TOTAL unappropriated available for purposes of said fund.....\$ **13.00**

Said sums include no part of any revenues heretofore reported and appropriated for the purposes of said cash fund and are being held subject to action by the County Excise Board.

Certified to this 17th day of November, 2011.

Jim Reynolds Treasurer
 By: Jerese Head Deputy

To the Excise Board of Cleveland County, Oklahoma

This is to certify that, pursuant to the 5th proviso of 62 O.S. 1981§331 there has accrued in the Treasury and is hereinbefore certified to as available and use in the Cleveland County Justice Center Cash Fund of the aforesaid municipality, an amount of money equal to or greater than the total estimated needs hereinafter set out, that the itemized purposes hereinafter named are lawful purposes to which said fund may be put, and we hereby respectfully request approval and appropriation therefore as follows, to-wit:

ACCOUNT NUMBER	PURPOSE	AMOUNT REQUESTED	APPROVED BY EXCISE BOARD
CFBCCJC1A	PERSONAL SERVICES		0.00
CFBCCJC2	MAIN & OPER	13.00	13.00
TOTAL		13.00	13.00

Done by order of the Governing Board of said Municipality and recorded in the minutes of the Clerk at Norman, Oklahoma, this 21st day of November, 2011.

Jammy Howard
Clerk or Secretary to Governing Board.

George Starnes
Keith
Quincy

CERTIFICATE OF THE COUNTY EXCISE BOARD

County of Cleveland, State of Oklahoma, ss.
 We the undersigned duly, qualified and acting members of the Excise Board in aforesaid County and State, having considered the estimate of needs submitted by the Governing Board of said Municipality and, to the extent that the same was within the amount of cash available for such purpose, we have approved the several items of appropriation ascertained to be for purpose authorized by law and have indicated the items and amount for approval in the last column.

t.	County Sheriff Environmental Reward	\$	93.50
u.	County Sheriff Property Forfeiture	\$	2,675.00
v.	County Sheriff Revolving	\$	37,368.00
w.	County Sheriff Service Fees	\$	45,524.07
x.	County Treasurer’s Certification Fee	\$	5,175.00
y.	County Sheriff Jail Fund	\$	8,086.08
z.	County Sheriff Federal Share Revenue	\$	10.53

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a.	General Fund	\$	670,319.44
b.	Highway Fund		103,311.53
c.	Health Fund		119,227.62
d.	Sheriff Service Fee Fund		929.92
e.	Sheriff Revolving Fund		4,897.88
f.	SCA2010Grant Fund		6,163.88
g.	County Detention Transition Fund		12,822.76
h.	Treasurer’s Certification Fee Fund		491.79
i.	County Clerk Preservation Fund		10,967.17
j.	Fair Board Fund		2,135.23

FY 10/11

a.	General Fund	\$	985.78
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The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

There was no New Business to come before the Board.

There was no Miscellaneous Discussion.

There being no other business to come before the Board, Rod Cleveland moved, seconded by Rusty Sullivan, to adjourn.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

(Clerk’s note: Amended Agenda was posted November 18, 29011 @9:51 a.m.)